



Wadebridge Town Council

Minutes of the Annual Council meeting held on Wednesday 14 May 2025 **at 7pm in the Main Hall, Wadebridge Town Hall**

Present : Cllrs; J Metcalfe, L Mitchell, G Pearce, J Pearce, K Rowe, C Viqueira, G Welch & I Welch (Mayor).

Public Present : Cornwall Councillor Robin Moorcroft (Wadebridge West & St. Mabyn) and Rosie Moore (Wadebridge East & St. Minver).

In Attendance : Anne Minnis (Town Clerk) & Beverley Collins (Minutes Clerk).

Housekeeping – The Mayor welcomed everyone to the meeting and advised of evacuation routes in case of an emergency (there were no hazards to note) and reminded all those present of the following:

- That the meeting may be filmed or recorded.
- That the meeting is being recorded by Wadebridge Town Council.
- Members and members of the public to turn mobile phones to silent.
- Should a Member or member of the public wish to film or photograph the meeting please sit in the 'Film/Photograph Area'.
- Members of the public, children or vulnerable persons who do not wish to be filmed or photographed please sit in the 'No Film/Photograph Area'.

2026/25 Mayor Choosing Ceremony

• Election of Town Mayor 2025/26 –

Cllr Jules Metcalfe proposed that Cllr Ian Welch is appointed Mayor 2025/26

Cllr Kelly Rowe seconded

- *It was **RESOLVED** to appoint Cllr Ian Welch as Mayor for the year 2025/26.*

- **Mayor's Declaration of Office** – Cllr Ian Welch signed the Declaration of Acceptance of Office. Town Clerk witnessed.

- **Mayor's Oath of Allegiance & acceptance speech** – Cllr Ian Welch swore the Oath of Allegiance.

- **Civic Service** – The Clerk advised a date will be determined and advised accordingly.

- **Past Mayor's Report for 2024/25** – None.

2027/25 Apologies – None.

2028/25 Election of Deputy Mayor 2025/26 –

Cllr Kelly Rowe proposed that Cllr Jules Metcalfe is appointed Deputy Mayor 2025/26

Cllr Ian Welch seconded

- *It was **RESOLVED** to appoint Cllr Jules Metcalfe as Deputy Mayor for the year 2025/26.*

- **Deputy Mayor's Declaration of Office** – Cllr Jules Metcalfe signed the Declaration of Acceptance of Office. Town Clerk witnessed.

2029/25 Register of Interests – All Councillors were reminded that they are required to submit a Register of Interest form within 28 days of becoming a councillor.

2030/25 Declarations of Interest –

- a) **Pecuniary Interests** (*To declare those interests which have been declared on your Register of Interests relevant to the Agenda of the meeting. Whenever the item is being discussed, including public participation, Councillors must leave the room and not take part in the discussion and decision*) – None.
- b) **Non Registerable Interests** (*To declare non registerable interests at the start of the meeting or whenever the interest becomes apparent. When the item is being discussed, including public participation, Councillors must leave the meeting and not take part in the discussion or decision*) – None.
- c) **Dispensations** – None.

2031/25 Outside Committees/Organisations –

- i. Outside Committees/Organisations for Town Council representation (2025/26) –
 - It was **RESOLVED** to appoint a representative to the St. Breock Fund.
 - It was **RESOLVED** to appoint a representative to the Treworder Fund.
 - It was **RESOLVED** to appoint a representative to the Camel Trail Partnership.
 - It was **RESOLVED** to appoint a representative to the Town Team.
- ii. Representatives to outside Committees/Organisations (2025/26) –
 - **St. Breock Fund** – It was **RESOLVED** to appoint Cllr Ian Welch as the Town Council representative.
 - **Treworder Fund** – It was **RESOLVED** to appoint Cllr Ian Welch as the Town Council representative.
 - **Town Team** – It was **RESOLVED** to appoint Cllrs Ian Welch and Jules Metcalfe, as Mayor and Deputy Mayor, as the Town Council representatives with scope for a substitute member to attend where necessary.
 - **Camel Trail Partnership** – It was **RESOLVED** to appoint Cllr Gill Welch as the Town Council representative.

2032/25 Working Groups (2025/26) – It was **RESOLVED** that the working groups for 2025/26 are:

- i. Allotments
- ii. Climate Change and Emergency Planning
- iii. Governance Review and Fairer Funding

2033/25 Working Group Membership (2025/26) –

- i. **Allotments** - It was **RESOLVED** to appoint Cllrs Jules Metcalfe and Ian Welch to the Allotments working group.
- ii. **Climate Change and Emergency Planning** – It was **RESOLVED** to appoint Cllrs Jules Metcalfe, Louise Mitchell and Ian Welch to the Climate Change and Emergency Planning working group.
- iii. **Governance Review and Fairer Funding** – It was **RESOLVED** to appoint Cllrs Louise Mitchell and Ian Welch to the Governance Review and Fairer Funding working group.

2034/25 Town Council Committee Membership 2025/26 (Planning, Finance & General Purposes and Staffing) –

- **Planning** – It was **RESOLVED** to appoint all eight councillors to the Planning Committee.
- **Finance & General Purposes** – It was **RESOLVED** to appoint all eight Councillors to the Finance & General Purposes Committee.
- **Staffing** – Terms of Reference state the Mayor with five councillors are to be appointed.

- It was **RESOLVED** to appoint the Mayor and Cllrs; Charlie Viqueira, Kelly Rowe, Louise Mitchell, Gill Welch and Jules Metcalfe to the Staffing Committee.

2035/25 Minutes of Last Meeting – The Minutes of the meeting held on the 16 April 2025 were **RESOLVED** to be a true record of the meeting and were signed by the Mayor.

2036/25 Draft Minutes of the Annual Town Meeting – It was **RESOLVED** to receive the draft Minutes of the Annual Town Meeting held on the 24 April 2025.

2037/25 Public Participation

- Questions from members of the Public relating to items on the agenda – None.
- Reports from Cornwall Councillors –
 - **Cllr Moore (Wadebridge East & St. Minver)** – Cllr Moore provided a short report of her first few weeks in office. Going forward there is more training to complete and there are some projects in the pipeline. Noted that the Cornwall Council Full Council meeting is scheduled for Tuesday 20 May 2025.

There was brief discussion around the new administration of Cornwall Council and the Mayor invited both Cornwall Councillors to meet with him to discuss town matters moving forwards.

- **Cllr Moorcroft (Wadebridge West & St. Mabyn)** – Cllr Moorcroft noted the following :
 - The next CAP meeting is scheduled for 7 July 2025.
 - The area of land at the end of the old bridge has raised some social media comments. Confirmed it is a Cornwall Council asset but Highways are trying to identify who has responsibility for the area. Cllr Moorcroft said he has a group who will be working on the area on Sunday to cut back and tidy it up and he will provide an update on ownership once he has it.
 - The councillor induction period has been busy with lots of training. The new administration for Cornwall Council needs to be in place by next Tuesday (20 May).
 - Town Team – next meeting is Wednesday 21 May and Cllr Moore will be attending. Would like to move forwards with the Town Co-ordinator role and prepare an employment contract.
 - Item 14.d.i. (5-day protocol for PA25/00916) – Hoping to be able to have a conversation about this prior to the Planning meeting in June. Details of the Cornwall Council Planning committee meetings was outlined. There was brief discussion around the need to prepare for the meeting including reports to be presented.

- Police Reports – None.

2038/25 Correspondence (information circulated with agenda for Members) – None.

2039/25 Planning –

- a. New Applications** – Cllr Welch provided details and relevant information for each application for Members consideration. It was **RESOLVED** to make the following responses:

- i. PA24/09747:** John Betjeman Centre Southern Way Wadebridge Cornwall. Listed building consent for a proposed new extension in the manner of an orangery. **SUPPORTED.**

- b. Decisions** – the following decisions from Cornwall Council were **received** :

- i. PA25/00357:** 1 Whiterock Terrace Whiterock Road Wadebridge Cornwall. Removal of existing rear extension and replacement on footprint. Proposed renovation works of existing annexe. **APPROVED**

- ii. **PA25/00358:** 1 Whiterock Terrace Whiterock Road Wadebridge Cornwall. Listed Building Consent for the removal of existing rear extension and replacement on footprint Proposed renovation works to property conversion of existing annexe to non rentable accommodation to 1 Whiterock Terrace. **APPROVED**
 - iii. **PA25/00733:** The Annexe Hooters Gonvena Wadebridge. Extension to existing residential annexe. **APPROVED**
- c. **For Information** – the following information from Cornwall Council was **received**
- i. **PA25/02966:** Street Record Wadebridge Cornwall, Notification under the Electronic Communications Code (Conditions and Restrictions) Regulations 2003 (as amended) to utilise permitted development rights. **Closed - advice given**
 - ii. **PA25/03026:** The Co-operative Food Jubilee Road Wadebridge Cornwall PL27 7DA . Prior approval for roof-top solar PV installation.
- d. **5-day Protocol** –
- i. **PA25/00916:** Land South Of Cleavelands Cleaveland Wadebridge Cornwall. Outline application for the development of up to 92 residential dwellings with associated access, landscaping, open space, infrastructure and works, following demolition of existing structures (all matters reserved, except access).

09/04/2025 - 5 day protocol sent from CC (information available from the Clerks office)

14-04-2025 WTC response: At our Full Council on 19 March we considered the public representations and Opposed this Application. The primary justification for our decision was road user and pedestrian safety especially along Trevanion Road. Whilst we note the Planning Officers report we have yet to see substantive proposals for footpath, pavement and pedestrian paths which will ensure this safety. We therefore recommend Option 3 with the final determination being made by Planning Committee.

As an aside it is disappointing the proposed level of S106 contribution being made towards improving Town infrastructure. Wadebridge Town Council intends to make subsequent representations on this matter.

- ii. **PA24/05205** - Wadebridge School, Gonvena Hill - The construction of a new full size synthetic pitch with floodlighting and fencing system to replace the existing natural grass area.

23/04/2025 - 5 day protocol sent from CC (information available from the Clerks office)

28/04/2025 WTC response - Thank you for the information on the status of this Application. Wadebridge Town Council supported this Application because on balance we felt that it brought significant benefits to the community when taking into account all factors. Whilst we are only lay people it seems that the noise figures are very close to being acceptable and it is a shame that agreement could not be reached. We also note that there are several other sports club facilities in town, each with their unique noise profiles (eg Rugby Club, Cricket Club, Tennis Club, Football Club) and all of which are accommodated by residents.

We note the Divisional Officer has called for this to go to the next Planning Committee and your agreement to place this on the June agenda. Effectively our decision under the 5 day Protocol is overtaken by this.

2040/25 Bowling Club – *It was **RESOLVED** to permit the Bowling Club to allow dogs on leads in the grounds of the bowling club.*

It was acknowledged that this permission is a breach in the covenant but, by making the resolution it does not require the bowling club to revise the lease at this time.

2041/25 Dates of Next Wadebridge Town Council meetings

- **Finance & General Purposes Committee** – Monday 16 June 2025
- **Full Council Meeting** – Wednesday 18 June 2025

Meeting closed at 7.30pm

Signed as a True and Accurate Account :

..... **Chair :**

..... **Date :**