



Wadebridge Town Council

Minutes of the Full Council meeting held on Wednesday 18 March 2026 at 7pm in the Main Hall, Wadebridge Town Hall

Present : Cllrs; J Metcalfe, L Mitchell, D Moore, K Rowe, G Welch & I Welch (Mayor)

Absent : D Stawski

Public Present : Simon Miller, Town Team Co-Ordinator & Wadebridge Community Engagement Director, Cornwall Councillor Rosie Moore (Wadebridge East & St. Minver) and one member of the public.

In Attendance : Anne Minnis (Town Clerk) and Beverley Collins (Minutes)

Housekeeping – The Mayor welcomed everyone to the meeting and advised of evacuation routes in case of an emergency (there were no hazards to note) and reminded all those present of the following:

- That the meeting may be filmed or recorded.
- That the meeting is not being recorded by Wadebridge Town Council.
- Members and members of the public to turn mobile phones to silent.
- Should a Member or member of the public wish to film or photograph the meeting please sit in the 'Film/Photograph Area'.
- Members of the public, children or vulnerable persons who do not wish to be filmed or photographed please sit in the 'No Film/Photograph Area'.

2178/26 Apologies – received from Cllrs; B Kennelly, G Pearce & J Pearce.

- It was **RESOLVED** to accept apologies from Cllr Brian Kennelly due to a family commitment.
- It was **RESOLVED** to accept apologies from Cllrs; Graham Pearce and Jenny Pearce due to work commitments.

2179/26 Declarations of Interest –

- a) **Pecuniary Interests** (*To declare those interests which have been declared on your Register of Interests relevant to the Agenda of the meeting. Whenever the item is being discussed, including public participation, Councillors must leave the room and not take part in the discussion and decision*) – None.
- b) **Non Registerable Interests** (*To declare non registerable interests at the start of the meeting or whenever the interest becomes apparent. When the item is being discussed, including public participation, Councillors must leave the meeting and not take part in the discussion or decision*) – None.
- c) **Dispensations** – None.

2180/26 Minutes of Last Meeting – Noted that the year at Minute 2177/26 has been amended to read 2026.

*The Minutes of the meeting held on the 11 February 2026 were **RESOLVED** to be a true record of the meeting and were signed by the Mayor.*

2181/26 Public Participation – The Mayor reminded the meeting of the procedure of the public session.

- Police Report – Apologies received from PCSO Scott Wheadon.

- Questions and representations from members of the Public relating to items on the agenda – None.
- Reports from Cornwall Councillors –
 - **Cllr Rosie Moore (Wadebridge East & St. Minver)** – The following points were advised:
 - Committee meetings – has attended several committee meetings including Sustainable Growth which included a decision on parking charges. Noted that the Camel Trail charges have been removed, with the exception of the car park at Scarlet’s Well. This has now been approved at Cabinet.
 - Families Committee – joined by members of the Youth Council with discussions around helping them to be more involved with the council. New councillors have been elected.
 - CAP – details of the last meeting were provided.
 - Recycling – details of the changes which have been implemented this week were highlighted.
 - Dental provision in Wadebridge – will be meeting with the Director of Public Health to discuss the motion. The Dean of Plymouth Dental School is involved and this is all looking very positive.
 - Bodieve development – details of the status of the link road were provided. Waiting to hear back from the Planning Officer but has now received an update from the Regional Director on the current status – details were relayed. Has also met with the school to discuss drop off and pick times. More timeframes will be advised once Highways have approved the scheme.
 - Higher Trenant – there are ongoing issues and slow communication with the developer and Highways regarding the situation with the cut through at the woods. Concerns with the very poor condition and that the area is not maintained or accessible were highlighted. The cut through is not suitable for many users. Will be looking at this further to push for an alternative route.
 - Has submitted a bid for double yellow lines at St. Matthews Hill to address the visual blocking. Requested that this is looked at.
 - Wadebridge School 3-G pitch – this is looking very positive and is in demand. Information on issues with a 20mph speed limit around the school was relayed as this will not work in some sections - will be meeting with Highways to discuss this. The link road will alleviate this in the long run but in the meantime traffic calming measures are being looked at.

The Mayor advised the following points to Cllr Moore –

- That the town council has discussed and agreed to support the Smart Phone Free Childhood initiative. Waiting to hear back on use of the Main Hall for a future event.
- Has been advised of extra traffic lights on Gonvena Hill.

Cllr Moore said she will be looking into the Gonvena lights and is aware there are timescales for the works.

The Mayor confirmed that the town council will respond and will copy Cllr Moore into that.

- Issues with parking at Bodieve due to the development are on the agenda. Cllr Moore said she has raised this with the school in case they also have similar issues and will be discussing the problems with the Regional Director.

The Mayor referred to a Management Plan and Cllr Moore said she will chase the Principal Planning Officer on this.

- **Cllr Robin Moorcroft (Wadebridge West & St. Mabyn)** – Apologies received.

2182/26 Mayor’s Report – None.

2183/26 Committee Meetings – None.

2184/26 Finance – Payment of Accounts for February 2026 (circulated with agenda) – *It was RESOLVED to approve payment of £84,754.46 as presented.*

2185/26 Correspondence (information circulated with agenda) –

a. The following correspondence for information was **received** :

- i. **Camel Valley Community Area Partnership** - Draft Action Notes from meeting held on Monday 19 January 2026.
- ii. **Cornwall Council** – Consultation on River Camel Local Development Order.
- iii. **Bodmin & Wadebridge Neighbourhood Policing Team** – February 2026 Newsletter.
- iv. **Cornwall Council** – Town & Parish Council Newsletter (13 Feb 2026).
- v. **CORMAC** – Wadebridge & Padstow Community Network Area (20mph speed limits).
- vi. **Cornwall Council** – Local Councils Interactive Mapping.
- vii. **Cornwall Council** – Camel Trail Resurfacing Project.
- viii. **Cornwall Council** – Affordable Housing Newsletter (March 2026).
- ix. **Cornwall Council** – Emergency Preparedness Newsletter (March 2026).
- x. **Safer, Stronger Communities (SSC)** – An Introduction to Trauma Awareness Training.

b. To following correspondence requesting a response was received and considered (all circulated with Agenda) :

- i. **Skatepark Query** – question re Skatepark extension.
 - *It was RESOLVED to ask the Clerk to respond.*
- ii. **Chamber of Commerce** – proposal of a shared pitch at the Royal Cornwall Show with the Chamber of Commerce and the Town Team.
 - The logistics of covering the three show days were discussed - several councillors advised they would not be available as have commitments elsewhere.

Simon Miller confirmed that Chamber of Commerce membership is required.

 - *It was RESOLVED that Wadebridge Town Council joins the shared pitch at the Royal Cornwall Show with the Chamber of Commerce and the Town Team and that Wadebridge Town Council becomes a member of the Chamber of Commerce.*
- iii. **Wadebridge Town Team** – request to place an ‘Old Wadebridge print’ on the wall of the Platt Toilets.
 - The Clerk provided information on this request and note that once the toilet facilities have been refurbished there may not be wall space large enough to hold the print. Noted that there is the option to permit the request in the meantime.

Simon Miller confirmed he is still looking at the cost element.

- *It was **RESOLVED** to permit the Town Team's request subject to agreement of size and availability of wall space moving forward.*

iv. **Wadebridge Parishioner** - complaint re the development at Bodieve where those working on the site are parking in the road to Bodieve hamlet causing an obstruction.

- Noted and discussed with Cllr Rosie Moore.

v. **NHS Lung Cancer Screening** – request to explore the use of Jubilee Car Park for Mobile CT Scanner units.

- The Clerk provided details of requirements and proposed location at the lower end of car park area. Noted that this is an important facility for preventative health. Further discussions are required to confirm exact requirements and the timeframe. The EA works at the pump station will be taken into account.

- *It was **RESOLVED** to support the proposal to explore use of Jubilee car park for a mobile CT Scanner.*

vi. **Vistry** - to consider Bodieve Street Names.

- The Mayor provided an update on this item.
- *It was **RESOLVED** that the Mayor will work with the Senior Administration Officer to liaise with Vistry on the street names.*

vii. **Cornwall Council** – Emergency Resilience.

- The Mayor provided details on this item and noted the town council has a relevant working group for this.

It was **agreed** to acknowledge receipt of the correspondence and to pass this to the Climate Change and Emergency Planning working group.

viii. **CALC/Cornwall Council** – Local Plan & Local Councils Involvement.

- The Clerk provided details received from Cornwall Council of this item.

The correspondence was noted.

c. The following Minutes and Agendas for Outside Committees for information were **received** – None.

2186/26 Planning –

a. **New Applications** – Cllr Welch provided details and relevant information for each application for Members consideration. *It was **RESOLVED** to make the following responses:*

- i. **PA26/01081**: 5 Whiterock Terrace Whiterock Road Wadebridge Cornwall. Householder & Listed Building Consent application for the conversion of an outbuilding to provide a bathroom and studio, replacement of front window, repair of portico and associated works. **SUPPORTED.**

- ii. **PA26/01082:** 5 Whiterock Terrace Whiterock Road Wadebridge Cornwall. Listed Building Consent application for the conversion of an outbuilding to provide a bathroom and studio, replacement of front window, repair of portico and associated works. **SUPPORTED.**
 - iii. **PA26/01230:** Brae Cottage Polmorla Road Wadebridge Cornwall. Replacement of garage with garden office/store. **SUPPOTED.**
- b. **Decisions** – the following decisions from Cornwall Council were **received** :
- i. **PA25/09060:** Chy Ryn Tower Hill Egloshayle Wadebridge. Single storey garage extension incorporating roof terrace over. **APPROVED**
 - ii. **PA25/08610:** Trustees of Connect Church Cornwall Connect Church Cornwall. Connect Church Molesworth Street Wadebridge Cornwall. Replacement of existing windows. **REFUSED**
 - iii. **PA26/00485:** National Grid, Land North Of Wadebridge Football Ground Gonvena Hill Wadebridge Cornwall. Overhead Electricity Lines to install a new H-pole. **No objections (OHL/OHE/HG apps)**
- c. **5-Day Protocol** – the following information from Cornwall Council was **received** :
- i. **PA24/02692** - Land North of Joymond, Trevanson Road, Wadebridge. Outline application for proposed residential development to land off Trevanson Road, Wadebridge with all matters reserved.
 - **CC** – 5 day protocol sent 17/02/2026
 - **WTC Comment** - reply Option 1 - Agree with your recommendation 23/02/2026.
 - ii. **PA25/08610:** Connect Church Molesworth Street Wadebridge Cornwall. Replacement of existing windows
 - **CC 11/02/2026 – 5 day protocol sent**
 - **WTC Comment 17/02/2026** - The Council decision is finely balanced with Four voting to 1 Agree with the Officer and Two wanting to Disagree - ie this was not a unanimous decision for us. We urge you to seek a pragmatic solution so that the building can be protected from further damage due to damp ingress at an affordable cost to the charity owner of this building.

2187/26 Civility and Respect Pledge –

- a. to revisit the pledge made and consider how recent unacceptable behaviour which has been received by both Councillors and Officers can be addressed –

The Clerk provided details of a number of recent interactions with members of the public and referred to the 2023 pledge.

There was discussion around appropriateness and acceptability and the Deputy Mayor referred briefly to a matter recently dealt with by the Staffing Committee. It was also noted that Cllr Metcalfe had herself been subjected to bad behaviour at a recent Chamber of Commerce meeting.

- *It was **RESOLVED** to accept and commit to the Civility and Respect pledge.*
- b. Council wide signature for emails – a signature option had been circulated with the agenda.
 - *It was **RESOLVED** to agree to a council wide signature for emails to identify the Council's commitment to the Civility and Respect pledge.*

2188/26 Antique Centre Parking (I Park Services) (circulated with agenda) –

Issues arising from the many complaints received and the impact these have on staff were discussed. There was a suggestion to direct complainants to the landowner.

The Clerk relayed Cllr Moorcroft's suggestions on how to deal with complainants but noted that these still impact on staff.

Cllr Moore said she would query what can be done and suggested a social media post might assist the public on this.

The Clerk reiterated that the town council remains unable to become involved in this matter. It was noted that, potentially, vulnerable people are being caught in this car park due to its close proximity to the doctors surgery and pharmacy.

- *It was **RESOLVED** to investigate the ownership for the Antiques Centre car park and to write on behalf of Wadebridge Town Council to pass on complaints received from the public.*

2189/26 Draft Policy for Dealing with Abusive, Persistent or Vexatious Complaints/ Requests & Complainants/Requesters (circulated with agenda) –

- *It was **RESOLVED** to approve the draft policy as presented.*

2190/26 GDPR & Data Protection Policies (circulated with agenda) –

- i. **Draft Data Protection Policy** – *It was **RESOLVED** to approve the draft policy as presented.*
- ii. **Draft Data Retention & Disposal Policy** – *It was **RESOLVED** to approve the draft policy as presented.*
- iii. **Draft Requests for Information Policy** – *It was **RESOLVED** to approve the draft policy as presented.*
- iv. **Draft Subject Access Requests (SAR) Policy** – *It was **RESOLVED** to approve the draft policy as presented.*
- v. **Draft Data Breach Response Plan** – *It was **RESOLVED** to approve the draft policy as presented.*
- vi. **Draft Privacy Notice (for residents and the general public)** – *It was **RESOLVED** to approve the draft policy as presented.*

2191/26 Draft IT Policy (circulated with agenda) – *It was **RESOLVED to approve the draft policy as presented.***

2192/26 Draft Social Media Policy (circulated with agenda) – *It was **RESOLVED to approve the draft policy as presented.***

7.56pm, Cllr Rosie Moore left the meeting.

2193/26 Burial Fees (circulated with agenda) – *It was **RESOLVED to approve the burial fees for 2026/27 as presented.***

2194/26 Wadebridge Town Team (circulated with agenda) – Minutes of the meeting held 21 January 2026 were **received.**

2195/26 Chamber of Commerce (circulated with agenda) – Minutes of the meetings held on 22 January and 26 February 2026 were **received.**

2196/26 Kresen Kernow Archive – *It was **RESOLVED** to delegate authority to the Clerk to archive Council documents in accordance with the Council’s retention policy.*

2197/26 Working Groups – Minutes and recommendations from the following working groups were **received** with recommendations and actions being considered where required :

- i. Allotments – None.
- ii. Climate Change & Emergency Planning – None.
- iii. Governance Review & Fairer Funding – None.
- iv. Inclusive Play Area – None.

8.01pm, members of the public left the meeting.

2198/26 Confidential matters – *it was **RESOLVED** to suspend Standing Order 1.c., so that the Press and Public be excluded from the meeting for the following item of business because of the confidential personnel/contractual nature of the business to be transacted - Public Bodies (Admission to Meetings) Act 1960.*

Details of the confidential matters were advised by the Clerk and the quotations received were considered. The following decisions were made:

- i. **Cemetery Row Markers** – *It was **RESOLVED** to accept quote 1 at a cost of £2,027.45.*
- ii. **The Platt Toilets** –
 - Drainage survey – *It was **RESOLVED** to accept quote 2 at a cost of £450.*
 - Wood treatment (survey and report) – *It was **RESOLVED** to accept quote 3 at a cost of £150.*
- iii. **CCTV monitor** – *It was **RESOLVED** to accept the quote received at a cost of £1,113.49.*
- iv. **Caretaker’s office flooring** – *It was **RESOLVED** to accept quote 1 at a cost of £658.22.*
- v. **Clock Tower Guttering** – The Clerk confirmed the insurance claim has been accepted and provided information on this including related costs. The insurance excess was noted.
 - *It was **RESOLVED** to approve the Excess insurance payment of £250.*
 - *It was **RESOLVED** to reinstate Standing Order 1.c.*

2199/26 Dates of Next Wadebridge Town Council meetings

- **Full Council Meeting** – Wednesday 15 April 2026
- **Annual Town Meeting** – Thursday 23 April 2026

Meeting closed 8.17pm

Signed as a True and Accurate Account :

..... **Chair :**

..... **Date :**