Wadebridge Town Council

Minutes of the Full Council meeting held on Wednesday 16 September 2026 at 7pm in the Main Hall, Wadebridge Town Hall

Present : Cllrs; B Kennelly, J Metcalfe (Mayor), L Mitchell, D Moore, T Mott, K Rowe (Deputy Mayor), G Welch and I Welch.
Public Present : Cornwall Councillors Rosie Moore (Wadebridge East & St. Minver) & Robin Moorcroft (Wadebridge West & St. Mabyn), PCSOs Scott Wheadon & Olivia Brown (Police), Simon Miller (Town Team Co-Ordinator & Wadebridge Community Engagement Director) and three members of the public.
In Attendance : Anne Minnis (Town Clerk) & Beverley Collins (Minutes).

Housekeeping – The Mayor welcomed everyone to the meeting and advised of evacuation routes in case of an emergency (there were no hazards to note) and reminded all those present of the following:

- That the meeting may be filmed or recorded.
- That the meeting is not being recorded by Wadebridge Town Council.
- Members and members of the public to turn mobile phones to silent.
- Should a Member or member of the public wish to film or photograph the meeting please sit in the 'Film/Photograph Area'.
- Members of the public, children or vulnerable persons who do not wish to be filmed or photographed please sit in the 'No Film/Photograph Area'.

2280/26 Apologies – apologies were received from Cllrs J Pearce and G Pearce.

- *It was **RESOLVED** to approve apologies from Cllrs Jenny and Graham Pearce due to work commitments*.

2281/26 Declarations of Interest –

a) **Pecuniary Interests** ***(To declare those interests which have been declared on your Register of Interests relevant to the Agenda of the meeting. Whenever the item is being discussed, including public participation, Councillors must leave the room and not take part in the discussion and decision)*** – None.

b) **Non Registerable Interests** ***(To declare non registerable interests at the start of the meeting or whenever the interest becomes apparent. When the item is being discussed, including public participation, Councillors must leave the meeting and not take part in the discussion or decision)*** – None.

c) **Dispensations** – None.

2282/26 Minutes of Last Meeting - *The Minutes of the meeting held on the 15 July 2026 were **RESOLVED** to be a true record of the meeting and were signed by the Mayor.*

2283/26 Public Participation

- Police Reports – Report circulated prior to meeting.

  PCSO Scott Wheadon presented the report.

  There was discussion around the illegal use of e-bikes and scooters in town. PCSO Wheadon provided information on the difficulties of identifying the illegal models and being able to confiscate them.

Councillors advised PCSO Wheadon that there are e-scooters being used on Egloshayle Road.

- Questions from members of the Public relating to items on the agenda – None.

- Reports from Cornwall Councillors –
  - **Cllr Moore (Wadebridge East & St. Minver)** – Cllr Moore noted the following:
    - Has attended a Full Council meeting at New County Hall, attended the Mayor's Civic Service on Sunday and notified that there is a School Patrol vacancy – details were provided and noted that the patrol lights cannot be used until the vacancy is filled.
    - Higher Trenant footpath at the public right of way through the woods – works to lay some chippings is due to start and will be chasing to ensure the chippings are put down. A footpath for residents near the hedge is not possible however, now looking to remove the hedge.
    - Dentistry – the Smile Together van will be in Wadebridge in October. This will offer emergency treatment over three days. Hoping to get posters printed for the notice boards.
    - Water testing – hoping to roll this out soon.
    - Ben Maguire MP has submitted his Infrastructure First bill to Government.

Councillors asked when the Trenant road would be adopted? Cllr Moore said there is no update as yet however she is working with Highways and the Site Manger on this.

Cllr Ian Welch commended the Cornwall Councillors for their work on the Infrastructure First work.

  - **Cllr Moorcroft (Wadebridge West & St. Mabyn)** – Cllr Moorcroft noted the following :
    - Next CAP meeting on Monday – details of the speakers were relayed.
    - Weeding group – will be meeting with the Waste Manager tomorrow to discuss specific areas including Trevanson Street.
    - Full Council meeting held yesterday – details of the three motions were relayed.
    - Had met today with the Assets Management group regarding the skatepark and pump track land. This has been agreed subject to terms and conditions being arranged.

2284/26 Mayor's Report – The Mayor provided a verbal report of events and meetings attended for the period mid-July-mid-September 2026.

- 18 July – Wadebridge Carnival event to present trophies and watch the parade.
- 23 July – Chamber of Commerce meeting.
- 5 August – Town Team meeting.
- 14 August – Planning Committee meeting.
- 15 August – VJ Day wreath laying at Egloshayle Memorial Stones.
- 18 August – Staffing Committee meeting.
- 25 August – Bike Lights meeting.
- 5 September – Methodist Church concert with the Night Church Pianist.
- 13 September – Hosted the Mayor's Civic Service at Egloshayle Church and the Town Hall.

2285/26 Committee Meetings – None.

2286/26 Finance – Payment of accounts (POA) for July 2026 and August 2026 (circulated with agenda) –

- *July 2026 - It was **RESOLVED** to approve payment of £78,747.32 as presented.*
- *August 2026 – It was **RESOLVED** to approve payment of £90,105.62 as presented.*

2287/26 Correspondence (information circulated with agenda) –

a. The following correspondence for information was ***received***:

i. Cornwall Council – Town & Parish Council Newsletter (14 August 2026).
ii. CALC – Letter of concern re Exeter University.

b. Correspondence received requesting a response was considered:

i. Bikelights Working Group – Bikelights 2026 request for route through the Park.

- *It was **RESOLVED** to accept the route as requested subject to the relevant documentation being submitted to the Clerk.*

ii. Cornwall Council – Co-location opportunities for service delivery.

- The Clerk advised she will arrange a meeting in order to discuss the request further.

c. To receive Minutes and Agendas for Outside Committees for information: **None.**

2288/26 Planning –

a. New Applications – Cllr Welch, Chair of Planning Committee, provided details and relevant information for each application for Members consideration. *It was **RESOLVED** to make the following responses*:

i. PA26/04644: Land North West Of Tregarthen Plot 2 Bodieve Wadebridge Cornwall. Erection of a single new self-build/custom build dwelling house on a brownfield site. **SUPPORTED.**

ii. PA26/05690: Camel Glass And Joinery Ltd 2 Palmers Way Trenant Industrial Estate Wadebridge. Proposed first floor extension. **SUPPORTED.**

b. Decisions – the following decisions from Cornwall Council were ***received*** :

i. PA26/03679: Cornish Cottage Bodieve Wadebridge Cornwall. Change of use of existing garden studio for both garden studio and holiday accommodation. **APPROVED**
ii. PA26/03566: 3 Treforest Road Wadebridge Cornwall PL27 7HE. Proposed single storey extension, internal reconfiguration and associated works. **APPROVED**
iii. PA26/03942: 3 Chapel Terrace Whiterock Road Wadebridge Cornwall. Redevelopment of an existing room in roof alongside a full replacement roof. **APPROVED**
iv. PA26/03333: Land Adjacent The Workshop Fair Park Road Wadebridge Cornwall PL27 7PB. Submission of details to discharge conditions 3 (drainage), 4 (flood evacuation), 6 (contaminated land - risk assessment), 7 (contaminated land - remediation scheme) and 11 (G1) of decision notice PA25/06391 dated 16.12.2025. **S52/S106 and discharge of condition apps**

v. **PA26/03618:** Land North Of Glencoe Flats Glen Road Wadebridge PL27 7PD. Proposed demolition of delapidated garage and construction of a pair of semidetached dwellings. Renewal of lapsed application PA22/10580. **APPROVED**
vi. **PA26/04999:** The Barn Higher Lane Egloshayle Wadebridge Cornwall PL27 6HT. Works to trees within a conservation area: Willow Tree T1 - canopy of tree to be reduced by a maximum of three meters, back to historical cuts. **Decided not to make a TPO (TCA apps)**
vii. **PA26/04868:** The Beeches Gonvena Wadebridge Cornwall PL27 6DP. Works to Trees covered by a Tree Preservation Order (TPO) - T1 - Beech - Raise to give ground clearance of appx 3-4m with no cuts bigger than 50mm in diameter. T2 - Horse Chestnut - Reduce height by appx 3m. T3 - Yew tree - Cut back to boundary line. **APPROVED**

c. **For Information** – the following information from Cornwall Council received :

i. **PA26/05709:** 31 Trevanion Road Wadebridge Cornwall PL27 7NZ. Application for tree works within a Conservation Area: T1- Silver Birch tree. To crown-reduce the Birch tree from 8 metres to 6 metres.
ii. **PA26/00945/PRE:** Egloshayle Cemetery Wadebridge Cornwall PL27 6HY. Exception Notice for works to yew trees T11 and G5. **WITHDRAWN**
iii. **PA26/06103:** Bossiney Trevanion Road Wadebridge Cornwall PL27 7NZ. Works to Tree(s) within a Conservation Area (TCA) T1 - Ash tree crown reduction by 2 meters.

2289/26 Roadworks in Wadebridge – Councillors had submitted several questions to the Cornwall Councillors, in advance of the meeting, with regards to the negative impact caused by roadworks in Wadebridge.

7.25pm member of the public left the meeting.

Cllr Ian Welch addressed the meeting noting how the town council has been impacted by the closures and the frustration and angst they have caused. He noted that the town council has come under attack from members of the public over the negative impact of the works and confirmed that the town council is a consultee only on these matters.

Cllr Moorcroft provided responses to the following questions submitted.

1. We understand that Wales & West Utilities operates as a Statutory Undertaker, giving it the legal right to open the highway to maintain its network. Unless they have been remiss in their work (and there's no indication of that), an overrun isn't something that can be objected to. However, they will be liable for penalty payments for the overrun. Where does the money go for these penalty payments? Does it come back to the town in recognition of the disruption caused?

Response - Street works is not permitted to generate general income for the authority and the DfT has put in place strict regulations on how surplus funds from various charging mechanisms must be allocated. Money obtained through section 74 overrun charges must first be allocated toward the running of the charging scheme (street works administration and inspection costs), and excess funds beyond this must be used to “develop and implement safe, integrated, efficient and economic transport facilities and services”. The Statutory Traffic Manager would have final say on how any excess funds are spent as a budgetary measure.

2. Prevention - What is being done to avoid overlapping major roadworks in future (e.g. agreed minimum gaps between scheduled works on key routes)?

Response - As for point 2, you can't unfortunately build a tolerance into every scheme as those then completed on time would leave a considerable amount of un-booked Road space, no one plans to overrun and the penalty is financial.

3. Traffic management on the Bypass - Despite smart signal controls, queuing is heavily one sided with little on the other. Should we be requesting manned traffic control at the Bypass, as Wales & West used at Gonvena? That approach visibly reduced traffic being pushed through town.

Response – The temporary two-way lights are operating on an auto-green basis, meaning that traffic receives a green signal when no conflicting traffic is present. In addition, the signals are manually operated during peak traffic periods to optimise traffic flow. We also have a dedicated traffic management operative on site during working hours to monitor conditions and intervene where necessary. This allows signal timings to be adjusted when traffic conditions require and helps minimise queue lengths and delays where possible. The effectiveness of the traffic management arrangements is continually reviewed throughout the works and the feedback from the Town Clerk will be brought to their attention right away.

4. Assurance on timescales - What confidence can be given that works will be completed in the minimum possible time, and how will that be demonstrated or monitored?

Response – Cormac is working to an agreed programme and is committed to completing the works as quickly, efficiently and safely as possible. As published on the https://letstalk.cornwall.gov.uk/camel-viaduct page, our works are expected be complete by the end of February 2027. Relocation of the cables will follow thereafter, and the cable-owners will be able to share their program of work. As with any project, factors such as adverse weather can sometimes affect progress, but every effort has been made to include these possibilities into the planned timescale.

5. Communication - Was the town notified in advance of the overlap between the two schemes (Wales & West and A39 bypass), and if not, what is the process going forward for coordinating notice to the Town Council before works start?

Response – Project information, including details of the works, programme and traffic management arrangements, was published on the project webpage and circulated directly to a range stakeholders on 11th August. Stakeholders include the Town Council, Visit Wadebridge, local councillors, schools, GP Surgery, and the Highways and Community Link officers, to share amongst their established local networks and within the community. Project updates will be issued on a fortnightly basis and published on the project webpage throughout the duration of the works. In the last thirty days, the page has had 112 visits (works commenced one week ago) – and since it's launch for the first phase of work, it has had over 1.4k visitors, demonstrating that it is an effective channel for sharing project information.

6. Business communication – What communication has gone directly to local businesses about the works, timelines, and access arrangements? Businesses are absorbing the trading impact - what more can be done to make clear who is responsible, who they can contact with concerns and keep them informed as works progress?

Response – Given the size and complexity of the community served by the A39, it is unfortunately not possible to contact every individual resident or business directly. Instead, information has been shared through a combination of stakeholder communications (for them to circulate on their trusted channels), and the project webpage. Businesses, residents and other stakeholders can raise enquiries through the "Getting In Touch" section of the webpage.

Cllr Moorcroft noted that requests for street work licences from utility companies cannot be refused as they are statutory undertakers and have legal rights to maintain their infrastructure.

Cllr Ian Welch said he would like again to make it clear that Wadebridge Town Council is a consultee only, whilst councillors can submit comments it is not the town council's responsibility to decide on priorities.

Cllr Welch asked that this detail is provided to the Chamber of Commerce as it is an important factor and he is aware of negative discussions at Chamber meetings.

Cllr Moorcroft confirmed he would relay this to the Chamber at the meeting (Thursday 17 September 2026) and noted that there are some unfair and unjust points being made.

Cllr Moorcroft was made aware of a situation with the temporary lights at Gonvena which had caused a 45-minute grid lock through town earlier in the day. The computerised lights failed and staff on site could not rectify the issue.

There was further discussion around issues which arise from road works, the negative impact on the town, especially when works overrun, and thoughts on how this could be better managed moving forwards. It was queried whether the fines system is a realistic benefit if it is self-funded.

Future works, including on the Old Bridge, were briefly discussed. Councillors asked for assurance that similar issues will not arise again, Cllr Moorcroft advised he will look into this and provide further information as and when it is available.

7.40pm, PCSOs Wheadon & Brown and one member of the public left the meeting.

2290/26 Public Works Loan Board (circulated with agenda) – There was discussion around the reasons for the need to take a PWLB loan and in which order the works should be prioritised.

The Clerk confirmed that neighbouring parishes have not responded to correspondence requesting support for the refurbishment of The Platt toilets.

- *It was **RESOLVED** to proceed with the process to apply for a PWLB loan to fund the refurbishment of The Platt toilets and the creation of a new Inclusive Play Area and that this should focus first on the play area.*

2291/26 Community Awards Scheme – The Clerk provided a timeframe to start the project.

- *It was **RESOLVED** to create a short-term Community Awards Scheme working group.*
- *It was **RESOLVED** to appoint Cllr Gill Welch to the Community Awards Scheme working group.*
- *It was **RESOLVED** to appoint Cllr Louise Mitchell to the Community Awards Scheme working group.*
- *It was **RESOLVED** to appoint Cllr Brian Kennelly to the Community Awards Scheme working group.*

2292/26 Wadebridge Devolution Proposal (circulated with agenda) – The Mayor and Clerk provided information on the proposal. The areas were considered individually.

- **Skate park/proposed pump track** – the Clerk confirmed that Cornwall Council is willing to devolve the land and transfer ownership of both areas to the town council.

- *It was **RESOLVED** to accept to take responsibility for the area of land for the skatepark and pump track as proposed on the devolution by Cornwall Council.*

- **Talmena open space** – *It was **RESOLVED** to take over ownership of the Talmena open space.*

- **POS at Gonvena Hill (land by Julien Foye)** – The Clerk provided details of Cornwall Council's position on devolving the site due to the trees and related costs that will be attributed to Cornwall Council if the site is not devolved. Noted that the site is well maintained by the Rotary Club and it may not be the town council's priority, at this time, to take the land over.

  Cllr Moorcroft said he will discuss this with Nicola Wilcocks.

  - *It was **RESOLVED** to defer the decision on this parcel of land.*

- **Trevarner Way, Higher Bridge Park, Treguddock Drive** (wooded walkway area) - *It was **RESOLVED** to reject the request for devolution for that parcel of land.*

- **Cornwall Housing site – off New Road** – The Clerk provided information on the parcel of land which the Parks team currently maintain for Cornwall Council. Further discussion on the future use is required.

  - *It was **RESOLVED** to explore this further with a hope of taking it over.*

- **Valley View** – *It was **RESOLVED** to not accept the devolution of Valley View to Wadebridge Town Council.*

- **Ex-Vistry site at Trenant** – No decision to make. The Clerk advised information on Cornwall Council's current position in that they will now put the land out to tender. The town council could then be offered to take on the green space in the future.

2293/26 **Room Renovation (circulated with agenda)** – The Clerk provided details of the proposal.

i. **Proposed upgrade of the room formerly known as the dressing room** – *It was **RESOLVED** to approve the proposed upgrade of the room formerly known as the dressing room to create a small meeting room/workspace which sits next door to the hot desking room/shared workspace.*

ii. **Use of surplus chairs –** *It was **RESOLVED** that the Clerk offer the chairs out to local groups via social media.*

2294/26 **Chamber of Commerce (circulated with agenda)** – Simon provided details on the number of marshals noting that there will be six on the bridge with an addition of two medical personnel. Total number of marshals will be ten which includes the firing zone area. This is based on the total attendance being a maximum of 500.

The Mayor noted that this will be acceptable so long as this meets the requirements set out The Clerk advised she will check the requirements.

The Minutes from the meeting held on 23 July 2026 were received.

2295/26 **Town Team (circulated with agenda)** - The Minutes from the meeting held on 5 August 2026 were received.

2296/26 Draft Environmental Policy (circulated with agenda) - *It was **RESOLVED** to approve the policy as presented.*

2297/26 Working Groups -

i. Allotments – None.
ii. Climate Change & Emergency Planning – None.
iii. Governance Review & Fairer Funding – None.
iv. Inclusive Play Area – None.
v. CIL Round 5 – None.
vi. The Platt Toilets (refurbishment) – None.

8.02pm, Cornwall Councillors and members of the public left the meeting.

2298/26 Confidential Matters – *It was **RESOLVED** to suspend Standing Order 1.c., so that the Press and Public be excluded from the meeting for the following item of business because of the confidential personnel/contractual nature of the business to be transacted - Public Bodies (Admission to Meetings) Act 1960.*

Details of the following confidential matters were advised by the Clerk. Where applicable quotations received were considered.

The following responses were made:

i. Antiques Centre Car Park - the Clerk advised there has been no response from the landowner. There was discussion around how the town council should proceed with this matter given the continued volume of complaints being received.

- *It was **RESOLVED** that information held by the town council is passed to the Chamber of Commerce who are also receiving a multitude of complaints from customers using businesses in town.*

- *It was **RESOLVED** to again, write to the landowner to request engagement on this matter.*

- *It was **RESOLVED** to request that Cllr Robin Moorcroft makes contact with the landowner to open a discussion on how to move forward.*

Google Maps error - It was noted that a search of the car park shows that the owner is Wadebridge Town Council. Several councillors agreed to report this to Google Maps.

ii. NHS Lung Cancer Screening – The Clerk presented the revised proposal and the recommendation as follows.

Members are asked to consider and approve the proposed use of the Council car park by InHealth for the NHS lung cancer screening programme from December 2026 to February 2027, subject to the following terms:

1. A charge of **£200 per clinic day** when approximately 11 parking spaces are required.
2. A **£50 per day retainer** on non-clinic days when approximately 5 spaces remain occupied by the portacabin and water bowser.
3. InHealth to be provided with appropriate **coded barrier access** for authorised operational purposes.
4. The request for **four free staff parking permits to be declined,** with staff required to pay the normal applicable parking charges in accordance with the permitted times allowable for parking.

5. InHealth to be permitted to dispose of a maximum of **one black bag of general waste per clinic day,** with **no clinical or hazardous waste** permitted.
6. Final operational arrangements to be agreed between InHealth and the **Town Clerk/Operations Manager** prior to commencement.

- *It was **RESOLVED** that Wadebridge Town Council supports the delivery of the NHS lung cancer screening programme in Wadebridge and approves the use of the Council car park from December 2026 to February 2027 on the terms outlined above, with authority delegated to the Town Clerk and Operations Manager to finalise the operational arrangements with InHealth.*

- *It was **RESOLVED** to reinstate Standing Order 1.c.*

2299/26 Dates of Next Wadebridge Town Council meetings

- **Finance & General Purposes Committee** – Monday 5 October 2026
- **Full Council Meeting** – Wednesday 21 October 2026

Meeting closed at 8.33pm

Signed as a True and Accurate Account :

…… Chair :

……..... Date :