Wadebridge Town Council

The Town Hall, The Platt, Wadebridge, PL27 7AQ
Tel: 01208 812643 Fax: 01208 814666 V.A.T. No. 132 3626 96
Website: www.wadebridge-tc.gov.uk E-mail: townclerk@wadebridge-tc.gov.uk

ROOM HIRE CHARGES 2026/27

ALL CHARGES ARE SUBJECT TO VAT AT THE CURRENT RATE

MAIN HALL		
BOOKING OPTIONS	**MONDAY – FRIDAY AFTERNOON (5:00PM)**	**FRIDAY EVENING (6:00PM) / SATURDAY / SUNDAY**
8:30am – 10:30am	£27.50	£29.50
8:30am – 12:30pm	£54.00	£59.00
8:30am – 5:00pm	£86.50	£97.00
10:30am – 12:30pm	£27.50	£29.50
1:00pm – 3:00pm	£27.50	£29.50
1:00pm – 5:00pm	£54.00	£59.00
3:00pm – 5:00pm	£27.50	£29.50
6:00pm – 9:00pm	£43.50	£51.50
6:00pm – 12:00am	£86.50	£103.00
Additional Charge: Music Licence (PPL/PRS) – fee varies depending on the type of event.		
	COMMERICAL (gig, concert, theatre, clothing sale)	**CRAFT** (craft fayre / market)
8:30am – 12:30pm	£139.00	£105
1:00pm – 5:00pm	£139.00	£105
8:30am – 5:00pm	£232.50	£176.50

CONFERENCE ROOM

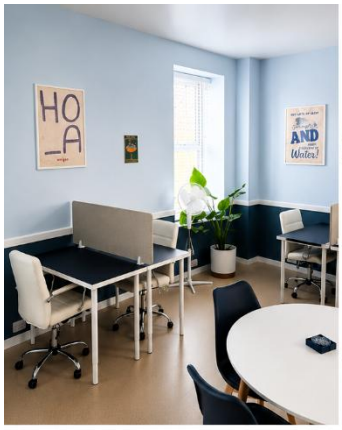
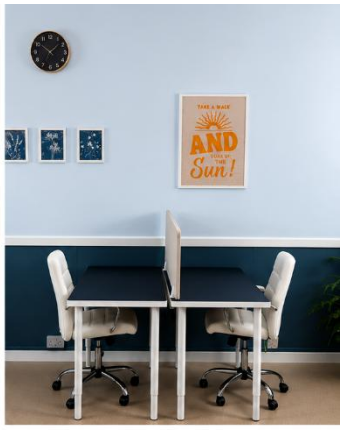
8:30am – 10:30am	£17.00
8:30am – 12:30pm	£34.00
10:30am – 12:30pm	£17.00
1:00pm – 3:00pm	£17.00
1:00pm – 5:00pm	£34.00
3:00pm – 5:00pm	£17.00
6:00pm – 11:00pm (MIN 2HR)	£15.00

VICTORIA ROOM

8:30am – 12:30pm	£17.00
1:00pm – 5:00pm	£17.00
5:30pm – 11:00pm (MIN 2HR)	£10.50

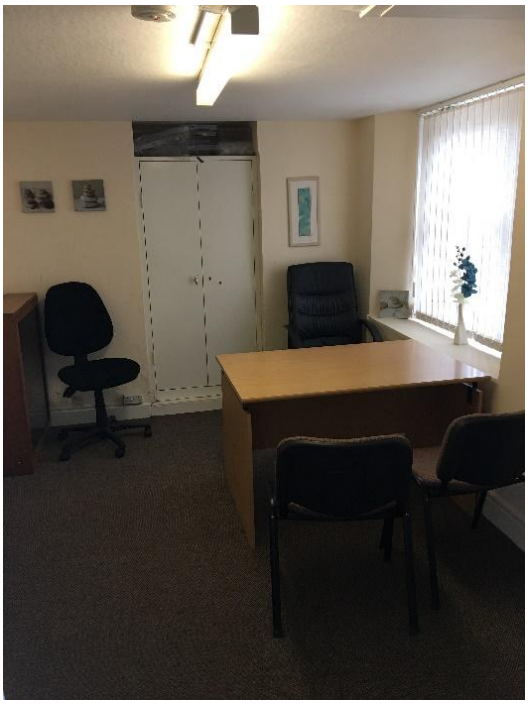
HOT DESK / CO-WORKING SPACE

8:30am – 12:30pm	£10.00
1:00pm – 5:00pm	£10.00
8:30am – 5:00pm	£15.00

FOYER ROOM

8:30am – 12:30pm	£14.00
1:00pm – 5:00pm	£14.00
8:30am – 5:30pm	£23.50
6:00pm – 11:00pm	£16.00



MISCELLANEOUS CHARGES

SPOTLIGHTS / LAMPS	£20.00 per 1st session	£10.00 per subsequent session
SALE OF ALCOHOL	£17.50	
TABLE HIRE	£3.00 per table (For external hire)	
TEACUPS & SAUCERS	50p per cup & saucer set (For external hire)	
Charge from 12:00am – 1:00am	£50.00	

PAVILION BUILDING

	MONDAY – SATURDAY	**SUNDAY**
8:30am – 12:30pm	£31.50	£38.00
1:00pm – 5:30pm	£31.50	£38.00
8:30am – 5:30pm	£52.50	£63.00
6:00pm – 11:00pm (MIN 2 HR)	£14.00 (price per hour)	£16.00 (price per hour)

BOOKINGS WITH A COMMERCIAL ELEMENT WILL ATTRACT AN ADDITIONAL 25% CHARGE

BOOKING CONDITIONS

- Hirers giving cancellation notice of 6 weeks prior to date of event will receive a full refund of the fee paid at time of booking. 4 weeks will pay a 10% admin fee. 3 weeks 50% refund. Refunds will not be made where less than 14 days notification is received. All other bookings must be paid for in full at time of booking
- Piano tuning – Hirers responsibility.
- Event period hire discount for the Main Hall ONLY @ 10% for 3 or more consecutive days within 1 week
- Please refer to booking Terms & Conditions and Premises License for full guidance with regard to your booking

IF YOU WISH TO DISCUSS YOUR BOOKING WHICH IS NOT COVERED ON THE SCALE OF CHARGES PLEASE CONTACT THE OFFICE AND WE WILL ASSIST YOU WITH YOUR INDIVIDUAL REQUIREMENTS WHERE POSSIBLE